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# County of Los Angeles COMMUNITY AND SENIOR SERVICES

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*Enriching Lives Through Effective And Caring Service*



css.lacounty.gov

Cynthia D. Banks  
Director

Otto Solórzano  
Chief Deputy

August 24, 2016

To: Hilda Solis, First District  
Mark Ridley-Thomas, Second District  
Sheila Kuehl, Third District  
Don Knabe, Fourth District  
Michael D. Antonovich, Fifth District

From: Cynthia D. Banks, Director *Cynthia D. Banks*

Subject: **QUARTERLY REPORT ON INCIDENTAL EXPENDITURES**

On May 17, 2016, your Board approved an increase in spending authority for Community and Senior Services (CSS) to use existing funds to cover incidental expenditures in Fiscal Year (FY) 15-16 and FY 16-17. The attached chart provides a breakdown of the amounts approved by the Board and the expenditures greater than \$5,000 incurred by CSS during the 4<sup>th</sup> quarter of FY 15-16. We are committed to providing this report on a quarterly basis to your offices.

If you have any questions, or need additional information, please contact Kevin Anderson at [kanderson@css.lacounty.gov](mailto:kanderson@css.lacounty.gov).

CDB:ka

Attachment

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors



**REPORT TO THE BOARD OF SUPERVISORS:  
4<sup>th</sup> QUARTER FY 15-16  
COMMUNITY AND SENIOR SERVICES' INCIDENTAL EXPENDITURES**

Activity/ Project	Estimated Amount Fiscal Year (FY) 15-16	Actual Amount FY 15-16 (4 <sup>th</sup> quarter)	Description
Youth Employment Hiring Event	\$ 12,000	\$ 11,979	CSS oversees the L.A. County Youth Jobs Program, a regional collaborative funded by the Board of Supervisors that includes County Departments, seven (7) Workforce Development Boards, community organizations and countless employers. CSS and its partners engaged in outreach to businesses and youth to prepare for the 2016 Summer Youth Jobs Program. As part of these outreach efforts, CSS planned a countywide hiring event that brought together employers, workforce development partners, and educators to participate in hiring youth and connecting them to services and resources. The event took place on Saturday, June 18, 2016 at East Los Angeles College. The requested amount enabled CSS to cover incidental expenditures associated with this event, including the provision of lunch for more than 1,000 attendees.
Older Americans Recognition Day Events	\$ 25,000	\$ 16,973	In coordination with the five (5) Board Offices, CSS annually plans Older Americans Recognition Day Events (OARD) to honor older adults and their guests for outstanding services throughout the County. This year's OARD events took place on May 5 (4 <sup>th</sup> District), May 12 (5 <sup>th</sup> District) and May 25 (1 <sup>st</sup> /2 <sup>nd</sup> /3 <sup>rd</sup> Districts). The requested amount covered costs associated with this year's OARD events including venue costs, food and decorations.